

BYLAWS

OF MASSABESIC ATHLETIC BOOSTERS

ARTICLE I - NAME

The name of this organization shall be the Massabesic Athletic Boosters.

ARTICLE II - CHARTER & PURPOSE

Section 1: The Massabesic Athletic Boosters is a voluntary association of individuals, organized to support, promote, and encourage the student athletes and athletic programs of the RSU #57 Middle School and High School. An athletic program is defined as a team or club that is competing interscholastically. The eligibility for financial, physical and emotional support for which the Massabesic Athletic Boosters provide will include clubs or teams who are involved in the RSU #57 athletic programs. Consideration for said support will be given with the entire team/club in mind. Notwithstanding any other provision of these Articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law.

No part of the activities of the corporation shall be carrying on propaganda, or otherwise attempting to influence legislation, or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

Section 2: Financial contributions may be provided when requested in writing (and preferably in person) or when a need is perceived, to athletic programs for the purpose of purchasing necessary equipment or upgrading existing facilities. It is not the intent of the Boosters to provide items for individuals.

Section 3: Upon agreement of the voting membership, contributions may be provided for support during special and unusual team events to help defray the expenses of travel, lodging or meals.

Section 4: The Massabesic Athletic Boosters, upon agreement of the voting membership, may provide contributions for awards, prizes and gifts to special school functions related to athletic programs. Such functions shall include but not be limited to the following:

- (1) Award Ceremonies;
- (2) Graduation or Class activities;
- (3) Homecoming Activities;
- (4) Banquets.

Section 5: The Massabesic Athletic Boosters, upon agreement of the voting membership, may provide financial support towards the purchase of team appearance items which represent Massabesic High School and

Massabesic Middle School in the RSU #57 school district. Uniforms are excluded from consideration. Guidance for the expenditure of this financial support is provided as follows:

- (1) The Boosters will provide the fair market value for the purchase of a State Championship jacket or ring, if said team or individual wins a state event. Athletes eligible to receive a jacket or ring will be determined by the voting membership with the guidance of the Athletic Director and the coaching staff, prior to purchase;
- (2) Repeat State Champions will be eligible for a repeat jacket or ring;
- (3) Team sweaters, warm-ups and gym traveling bags, are examples of items that could be considered under this provision, however such items are generally considered an extension of the uniforms therefore the primary responsibility of the RSU #57 Athletic Department. Should Boosters provide financial support for the purchase of such items, these items would remain the property of the RSU #57 Athletic Department and shall remain in the custody of the Athletic Director and the coaching staff.

ARTICLE III - MEMBERSHIP

Section 1: Any person interested in promoting the Massabesic Athletic Program may become a member of the Massabesic Athletic Boosters by participating in Booster activities. This includes but is not limited to coaches, parents, teachers and community members from RSU #57.

Section 2: Categories of Membership include:

- (1) Active/voting members: Individuals who have participated in Booster meetings a minimum of six months during a school year;
- (2) Active/non-voting members: Individuals who have participated in Booster activities, whether meetings or other functions/activities but have not yet attained voting status through regular meeting attendance;
- (3) Lifetime members--individuals who paid \$25 to attain Lifetime Membership during the early 1990's. No new memberships will be granted under this provision.

Section 3: Changes in Categories: The Board of Directors may establish categories of membership other than those described in Article III, Section 2.

ARTICLE IV - MEETINGS

Section 1: Regular scheduled meetings will be conducted on the third Monday of each month for the transaction of monthly Booster business. The President and/or Board of Directors may change the dates of the regular meetings in order to meet the needs of the organization.

Section 2: Special meetings may be called by the President or the Board of Directors.

Section 3: A minimum of 5 (five) voting members must be present at all meetings. In the event that less than the minimum required members attend a scheduled meeting, the meeting will be adjourned and business is moved to next scheduled meeting whether that is a regular or special meeting.

Section 4: Notice of meetings and Booster announcements shall be posted throughout the district, including but not limited to voice response system and affiliated websites at the earliest convenience.

Section 5: Should a meeting date fall on a Monday when school is canceled, the meeting will be postponed until the next regular monthly meeting, or, if rescheduling is necessary, will be determined by the President and the Board of Directors. Notices of postponement or rescheduling will be announced in the schools and posted on the Booster website.

ARTICLE V - OFFICERS AND BOARD OF DIRECTORS

Section 1: Annual Meeting: The date of the regular annual meeting is the third Monday in May at Massabesic High School. The President and/or Board of Directors may adjust the date, time and place as the need arises. Election of Officers shall be by a simple majority of votes cast for any candidate by members present at the annual meeting in May.

Section 2: The Officers of the Massabesic Athletic Boosters shall be: President, Vice President; Secretary, Treasurer, Purchasing Coordinator, Concession Coordinator, and Volunteer Coordinator.

Eligibility and terms: An Officer must be a resident of one of the six towns included in RSU #57 or whose children attend or have attended RSU #57 schools, as well as any persons who teach and/or are employed by RSU #57, or whose children attend RSU #57 as a result of the fact that one or both of their parents are employed by the district regardless of where said persons may reside.)

Staff that receives payment for their coaching position is not eligible to become officers in any year which they are actively coaching, but can be voting member of Boosters, should they meet the requirements of membership outlined within these articles.

Section 3: The Officers shall be elected for one year or until successors have been elected and accepted office.

Section 4: The Officers shall constitute the Board of Directors.

Section 5: The Officers shall be elected at the annual meeting.

Section 6: Duties of Officers:

The President shall convene regularly scheduled meetings, shall preside over or arrange for other members of the Board of Directors to preside at each meeting. The President shall sign, with the Treasurer, all written

contracts or obligations of the Massabesic Athletic Boosters. If parties are legally related, the signature of a third officer is required.

The Vice-President shall officiate as President during any absence of the President, and assist the President with all duties.

The Secretary shall be responsible for keeping records of all Booster meetings, including overseeing the taking of minutes at all meetings. All records shall be the property of the Massabesic Athletic Boosters and shall be open to the inspection of any member at a reasonable time. The Secretary shall conduct all correspondence of the Boosters and shall act as clerk of any committee upon request. The Secretary shall maintain an accurate account of membership.

The Treasurer shall have the custody of all Massabesic Athletic Booster monies, shall disburse same as directed by the voting membership, and shall keep a record of all Booster accounts, such records being the property of the Boosters. The Treasurer shall make a report at each regular meeting, provide a yearly account of all transactions, and make financial information available to Board Members and the public at a reasonable time.

The Purchasing Coordinator shall coordinate the purchasing of all supplies, including food and beverages, for the concessions.

The Concession Coordinator shall coordinate volunteers to work the concessions for all possible events. Most commonly, the Concession Coordinator will recruit one adult from each team seeking a concession stipend to run the stand during that teams season events. Should a team not provide a volunteer for their season, that team's events and stipend will be offered to another RSU57 athletic team or club. The Concession Coordinator shall supply updated volunteer lists to the President and Vice-President for all events. All persons working in the concession stand shall be 18 years of age or older.

The Volunteer Coordinator shall be responsible for recruiting Booster members and organizing volunteers for activities not related to concession.

Section 7: Resignations and Vacancies. When a vacancy on the Board of Directors exists, the office may be filled by a majority vote of the voting membership present at the next Booster meeting. These vacancies will be filled only to the end of the current term in May.

Section 8: Powers of Officers. The officers with the consent of a simple majority of the membership present (minimum of 5 (five) voting members), shall have all the powers of an Executive Board, and shall have the entire management and control of Booster property, and shall exercise general superintendence over all affairs of the Massabesic Athletic Boosters. The Officers shall have power to make all necessary contracts and expenditures.

Section 9: Nominating Committee. The Nominating Committee shall be elected at the March meeting and shall consist of three members. They shall present to the annual meeting a list of the candidates nominated and shall

prepare ballots for use in voting, if so needed for the election of officers. Candidates for election may also be nominated by any member at the annual meeting.

ARTICLE VI - COMMITTEES

Section 1: The President and Board of Directors may create committees as needed, such as membership, building and maintenance, etc.

ARTICLE VII - AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the voting membership. Proposed amendments must be submitted in writing, to the voting membership at a regular meeting. Copies of the proposed changes will be available from the President and Secretary and published on the Booster website the month prior to the second vote. The changes must be approved by two thirds of the voting membership at two consecutive regular meetings.